

PURPOSE SUMMARY

Our **PURPOSE** is creating lifetime opportunities for success through responsive education.

Our **MISSION & PHILOSOPHY** is to serve the people of the college district with high quality education and training opportunities that are accessible to all students, adaptable to changing needs, and accountable to the community we serve.

Our **CODE OF ETHICS** calls each of us to perform our jobs in a way that fosters personal growth and academic excellence, recognizes the inherent goodness of all people, models personal and academic integrity, respects diversity, and shows concern for the needs and feelings of others.

This mission is implemented with a commitment to being accessible, adaptable, and accountable.

The college endeavors to be accessible by:

- maintaining an open door admissions policy;
- keeping tuition and fees as low as possible and maintaining financial aid programs;
- informing the public about available programs and services;
- encouraging student success through course placement, effective instructional strategies, recognition of diverse learning styles, and commitment to student support;
- surmounting the geographical, physical, educational, psychological, and financial barriers that exist for district citizens;
- encouraging free and open exchange of thoughts and ideas;
- welcoming students and staff of diverse backgrounds and cultures.

The college endeavors to be adaptable by:

- asking district citizens, businesses, and other community groups what programs and services are needed;
- maintaining flexibility in planning, budgeting, and staffing practices so that resources can be shifted as needs change;
- cooperating with other organizations to respond to common challenges;
- maintaining instructional and student support programs which recognize the diversity of learning and cultural styles;
- building productive partnerships with business and industry.

The college endeavors to be accountable by:

- maintaining appropriate standards of performance for all programs, courses, and services;
- involving citizens in the budget process, the planning process, and in program development and review;
- conducting regular performance reviews for all college staff members;
- continuing efforts to make the most efficient use of college resources;

- evaluating the effectiveness of educational programs, instruction, and instructional services by measuring student outcomes.

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TITLE: PURPOSE AND MISSION

Policy 102

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“Creating lifetime opportunities for success through responsive education,” is the purpose of Clackamas Community College.

The mission of Clackamas Community College is to serve the people of the college district with quality education and training opportunities:

- as a two-year college accredited by the Northwest Commission on Colleges and Universities
- as a publicly supported, community-based organization, governed by a locally elected Board of Education
- through programs and courses in professional-technical, liberal arts and sciences (college transfer), basic skills, adult interest, and custom-designed courses and support services
- within available resources from student tuition and fees, local property taxes, state funds, and additional resource development activities (i.e. state and federal grants, individual and corporate gifts, etc.).

Clackamas Community College
1994
3, 1994
2005
14, 2005

In order to ensure quality service to our community and students and a fulfilling work environment for our staff, we subscribe to the following institutional values:

VALUES PERTAINING TO THE COMMUNITY

Central Value: The college staff holds the institution in trust for the citizens of the district. We believe that:

- our service and instruction shall always strive to meet the highest standards;
- the college exists in a dynamic environment which encourages innovation, self-evaluation, and continuous improvement;
- the preservation of the college in the pursuit of its mission must take priority over individual concerns while safeguarding the rights and dignity of staff or students;
- academic freedom and the free exchange of ideas are essential elements of the college.

VALUES PERTAINING TO THE STUDENTS

Central Value: The College exists to enable students to earn a college education, to prepare for the world of work, and to learn how to learn. We believe that:

- students can grow toward their full potential as they experience the joys of discovery and participate in the rigors of study;
- all students possess inner resources which can be developed and refined;
- students have the right to enroll in classes appropriate to their ability levels;
- students must take an active role in their own learning to make their educational experiences meaningful;
- students should respect the diversity and dignity of all persons.

VALUES PERTAINING TO THE STAFF

Central Value: All college personnel must contribute to and support the educational mission of the college. We believe that:

- every staff member is a problem solver, with the right and the responsibility to identify and resolve issues encountered on the job;
- staff members must develop and maintain a strong interest in the growth of students and the community we serve;
- effective communication and cooperation among staff members is necessary to fulfill the college mission;
- staff members are responsible for seeking opportunities for continued professional growth;
- the college is responsible for providing professional development opportunities for staff;
- each staff member is entitled to fair and honest treatment by the college.

VALUES PERTAINING TO DIVERSITY

Central Value: The College is committed to building awareness of cultural diversity on our campuses and in our community. We believe in:

- respecting the inherent right of all persons to live with dignity and freedom;
- respecting individual rights of expression;
- setting a standard for the larger community by promoting tolerance, communication, and understanding among people with differing beliefs, color, gender, cultures, and backgrounds;
- encouraging affirmative action for students and staff;
- providing opportunities (curriculum development, art exhibits, theatrical presentations, special events) for increasing our awareness of cultural differences and personal life-style preferences within our college and the community.

VALUES PERTAINING TO THE ENVIRONMENT

Central Value: The College accepts responsibility as a steward of the environment. In all areas of the college's operations, we will be proactive in protecting the environment. Our educational role is not only to teach environmental principles but also to model appropriate environmental behaviors. To implement our role, we will:

- encourage students and staff to practice behaviors which are consistent with the preservation of a clean and safe environment;
- minimize the creation of waste, and repair, reuse, and recycle materials whenever possible;
- provide facilities that are safe and free from environmental hazards;
- use the most energy efficient systems available in the physical operation of the college and make energy conservation a priority when planning new facilities and retrofitting existing facilities;
- purchase earth-friendly products whenever feasible, and consider environmental effects when we plan investments in buildings, equipment, maintenance, and repairs;
- maintain a landscape that provides opportunities for environmental awareness, learning, and enjoyment by using the most environmentally compatible methods available for upkeep;
- evaluate our own performance through formal audits and by listening carefully to the observations of employees, industry, students, and others on ways we can improve.

TITLE: DDECISION MAKING

Policy 105

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VALUES PERTAINING TO DECISION MAKING

Central Value: The College maintains an open and inclusive organizational structure which enables all staff and student members to participate in the decision-making process:

- Institutional direction is driven by information received from the staff, the students, and the community;
- All employees should have a clear understanding of how they are connected to the decision-making process;
- We achieve a balance of decentralized and centralized decision-making;
- We maintain an organizational audit with the goal of continuous improvement;
- We are flexible and able to develop contingency plans to adjust to a changing environment;
- We are constantly in the process of defining and dispelling ambiguity but able to accept a certain amount of uncertainty;
- We are constantly seeking direction from the appropriate stakeholder groups regarding policy and curriculum development.

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CCC Board Policy Manual

Updated July 1994

Approved by Board August 3, 1994

Updated April 2005

Approved by Board September 14, 2005